



Use 'Emergency Access' to view patient records that are not linked directly to your organisations system.

Examples include:

- Medical emergency
- Temporary patient care required
- Patient referral not yet processed
- Where direct care is required

GP users can choose 'Link the patient' to permanently unlock that patients record in Leeds Care Record.

A patient record must be held within Leeds Teaching Hospitals NHS Trust.

Follow these steps:

Search for your patient in Leeds Care Record:

Patient test beryl Advanced Search

Choose 'Other Organisations':

My Organisation
Other Organisations

Select correct patient from the list:

Home Patient Search x	
Name	Address
TEST, Beryl (Ms)	47 Longroyd Grove, Leeds, LS11...
TEST, Beryl (Master)	Leeds General Infirm, Great George...

Proceed with 'Emergency Access' to unlock the patient's record for 24hrs.

Emergency Access

You are about to gain emergency access to a patient record held by another organisation for the next 24 hours.

In continuing with this request you are confirming this information is being used to provide ongoing direct patient care and acknowledging this action will be audited.